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Triangle Insurance & Benefits, Inc. is the owner of the information, which is collected on this Web site. We will not sell, disseminate, disclose, trade, transmit, transfer, share, lease or rent any personally identifiable information to any third party not specifically authorized by you to receive your information except as we have disclosed to you in this Privacy Policy.

## Information Collection

We will ask you to provide your personal information to us when you enroll for coverage and when you purchase an insurance policy from us. We will also ask you to provide your personal information to us when you send e-mail to us from this Web site. When you enroll for an insurance policy at Triangle Insurance & Benefits, Inc., we will ask you to provide your name, home address, mailing address, telephone number and e-mail address. This information will be provided to the insurance company when you purchase an insurance policy so they can establish you as a policyholder. We will maintain a record of your information at the offices of Triangle Insurance & Benefits, Inc., so we can provide you with policyholder service. The employees of Triangle Insurance & Benefits, Inc. are each required to sign and acknowledge a Confidentiality And Nondisclosure Agreement. Each employee has been instructed on maintaining the privacy of each customer and the importance of protecting the customer's personal information.

When you purchase an insurance policy from Triangle Insurance & Benefits, Inc. you will pay the premiums with your credit card, personal check or business check to Triangle Insurance & Benefits, Inc. or you may pay the company providing coverage with check or credit card. If you use your credit card to pay the premium, your credit card information is deleted from our records after your purchase has been authorized. A transaction/confirmation number or printed receipt will be provided to you. You may use this transaction number as a reference to the credit card purchase. We do not keep a record of your credit card information. If you pay the premium using your personal check or business check we will keep a copy of your check in your file. If making a payment directly to a company, that company's privacy policy will apply. We strongly encourage you to review and become familiar with that company's privacy policy. When you send an e-mail from this Web site, you will provide us with certain personally identifiable information including your e-mail address.

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## **Changes In Our Privacy Policy**

We reserve the right to change this Privacy Policy without providing you with advance notice of our intent to make the changes.

If you have any questions about our privacy policy, please feel free to contact us at:

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